

# Privacy Protection Pledge

## **Why do we need to collect your personal information?**

If you are one of our clients, we may have collected some basic information about you. We respect your privacy, which is why we collect personal information only for providing you with the professional services you have requested.

## **When do we disclose personal information?**

There are exceptional circumstances where we may need to disclose some personal information about clients, for example to enable us to comply with regulatory requirements and to file statutory forms.

## **How do we protect your personal information?**

In order to protect your personal information:

1. We will not collect, use or disclose your personal information for any purpose other than those identified above, except with your further consent.
2. We will protect your personal information with appropriate security safeguards.
3. We will protect the confidentiality of your personal information when dealing with other organizations.
4. We will strive to keep your personal information as accurate and up to date as is necessary for the purposes identified above.
5. We will honor any request you may make for access to your personal information.

## **What are your choices?**

We would like to have your consent to continue to collect, use and disclose your personal information for the purposes identified above. However, you do have choices and can refuse or withdraw your consent as follows:

1. You may refuse to provide your personal information to us.
2. You may withdraw your consent at any time, subject to legal or contractual restrictions and reasonable notice.

However, in either case, this may limit our ability to serve you.

If you have any questions or concerns about our personal information management system, please contact us at +212-288-4858 or [thomas@thomaszweifel.com](mailto:thomas@thomaszweifel.com). Otherwise, we will assume that we have your consent to collect, use and disclose your personal information for the purposes identified above and in a manner consistent with this privacy code.